



Student
Handbook
Girls Division
— 2018-2019 —

YESHIVA OF GREATER WASHINGTON - TIFERES GEDALIAH

YESHIVA OF GREATER WASHINGTON – TIFERES GEDALIAH
◆ GIRLS DIVISION ◆

Dear Talmida,

Welcome to a new year at the Yeshiva of Greater Washington – Tiferes Gedaliah. We look forward to working with you to ensure a year of personal growth and achievement.

This handbook is written for you, and it outlines the central components of our program and the expectations that we have for our students. There is a strong educational philosophy that underscores every policy and guideline, and it can be summed up with the pesukim and mamarei chazal that have been our school-wide themes these last four years.

Min Hakoach El Hapoal. Hakadosh Baruch Hu gifted you with great potential. Every day provides you with opportunities to develop yourself - your soul, your mind, your middos. We want to provide you with an environment that encourages you to embrace challenges, learn from others, respect mistakes as opportunities for learning, and approach learning and life with a growth mindset.

Uvacharta Bachaim. The policies and consequences outlined in this book are intended to help you make good choices this year, choices that will allow you to maximize your time here and grow to your full potential. *Ain Hadavar Taluy Elah Bi.* You have the opportunity to make this year the best it can be.

Haadam lo leatzmo nivra. You are a part of a special community here at YGW, a community characterized by growth, warmth, and achdus. Your words and actions can have a significant impact on those around you—your peers and teachers, visitors to our school, our office and custodial staff—and we look forward to seeing the unique and positive imprint that you will make on our school community.

Ain Anachnu Maspikim l'hodos lecha Hashem! It is a great zechus to be involved in your chinuch, and we look forward to working with you this year in all of these areas. Together we have an opportunity to enhance kavod Shamayim, kavod atzmi, and kavod haadam. May HKB”H bless all of our efforts on His behalf and may we be zoche to a year of learning, simcha, and growth.

Rabbi Katz and Mrs. Cortell

Yeshiva of Greater Washington – Tiferes Gedaliah
Educational Leadership and Faculty

Rav Aharon Lopiansky
Rabbi Yitzchak Merkin
Rabbi Zev Katz
Mrs. Yael Cortell
Mrs. Chana Biberfeld
Mr. Wif Petersberger
Mrs. Aliza Hollander
Mrs. Sima Jacoby
Mrs. Arona Hes

Rosh HaYeshiva
Headmaster
Menahel
General Studies Principal
Director of Educational Support Services
Enrichment Coordinator
School Guidance Counselor
College Guidance Counselor
Seminary Guidance Counselor

Mrs. Esther Schwarz
Mrs. Chana Biberfeld
Mrs. Nechama Zakem
Mrs. Rivka Frank
Mrs. Devorah Saltzman
Mrs. Sara Malka Winter
Mrs. Arona Hes

Head Mechaneches
7G Mechaneches, MS Coordinator
8G Mechaneches
9G Mechaneches
10G Mechaneches
11G Mechaneches, Production Advisor
12G Mechaneches, Student Council Advisor

Limudei Kodesh

Mrs. Rachie Reingold, Department Chair
Mrs. Yehudis Arzouan
Mrs. Rivka Frank
Mrs. Orit Herzberg
Mrs. Sima Jacoby
Mrs. Atara Rosenbaum
Mrs. Devorah Saltzman
Mrs. Esther Schwarz
Mrs. Michal Segelman
Mrs. Esther Teitelbaum
Rabbi Zvi Teitelbaum
Mrs. Chana Wiggins
Mrs. Sara Malka Winter
Mrs. Nechama Zakem

Math and Science

Dr. Leora Hellman, Mathematics Education Consultant
Ms. Perel Atlas
Mrs. Chana Biberfeld
Mrs. Shera Gaisin
Mrs. Arona Hes
Mr. Gabriel Izsak
Mrs. Michal Segelman

Humanities

Mrs. Pamela Wolfe, Department Chair
Mrs. Yael Cortell
Mrs. Sara Elikan
Mr. John Jamele
Mrs. Meghan Jacquot
Mr. Wif Petersberger
Mrs. Esther Schwarz

Ivrit

Mrs. Esther Bardack
Mrs. Sara Hyatt
Ms. Yuval Levi

Educational Support

Mrs. Chana Biberfeld, Director for ESS
Ms. Perel Atlas
Mrs. Shera Gaisin
Mrs. Esther Schwarz
Mrs. Sara Malka Winter

Physical Education

Mrs. Shera Gaisin

Academic Program

2018-2019 Course Offerings

7th Grade	Sefer Bamidbar Sefer Shmuel B 39 Melachos of Shabbos Parshas Hashavua Beur Tefilah	Ivrit English 7 Global Studies I Life Science Pre Algebra Physical Education
8th Grade	Sefer Bamidbar Sefer Melachim A Hamitzvos Parshas Hashavua Beur Tefilah	Ivrit English 8 Global Studies II Engineering Algebra I Physical Education
9th Grade	Sefer Shmos Megillos Sefer Melachim B Hilchos Brachos Machashavas Yisrael Parshas Hashavua	Ivrit English 9 US History I Physics Geometry Physical Education
10th Grade	Sefer Bamidbar Neviim Achronim Jewish History Hilchos Shabbos I Parshas Hashavua	Ivrit American Literature US History II, AP US History Chemistry Geometry, Algebra II, Pre Calculus Physical Education
11th Grade	Sefer Bereishis Sifrei Yehoshua and Shoftim Hilchos Shabbos II Machashavas Yisrael Parshas Hashavua	Ivrit Language and Composition, AP Language Modern US History, AP US Government Geometry, Algebra II, Pre Calculus Physics, AP Physics Physical Education
12th Grade	Sefer Bereishis Sefer Koheles Sefer Tehillim Jewish Life Cycle Parshas Hashavua Halacha Da Ma L'hashiv	Language and Composition, AP Language Modern US History, AP US Government College Math, Pre Calculus, AP Statistics Physics, AP Physics, AP Psychology Personal Finance, Introduction to Coding

High School Graduation Requirements

YGW students must meet the following requirements for graduation unless exceptions are approved by the administration in response to individual student needs and in accordance with state guidelines.

Limudei Kodesh

Chumash	4 credits
Navi	4 credits
Halacha	2 credits
Parsha	2 credits
Additional Limudei Kodesh Course	2 credits

General Studies

English	4 credits
Math	4 credits
History	4 credits
Science	4 credits
Ivrit	3 credits

Academic and Personal Support

The teachers and staff at YGW are here to help you succeed and develop your potential, both academically and personally. If you feel that you need additional academic support in one or more subjects, please speak first to your teacher. If the concern persists, you may wish to speak with your Mechaneches or with Mrs. Biberfeld, director of Educational Support Services.

It is normal to struggle at times with stress and with personal issues, and often it is helpful to talk with an adult who can provide support and guidance. Your Mechaneches is a good resource, as are other teachers with whom you feel a personal connection. Mrs. Hollander, the YGW guidance counselor, is in school every day, and is a highly experienced social worker. Rabbi Katz and Mrs. Cortell also welcome the opportunity to speak with you about any academic, personal, or social issues you may wish to discuss.

Tracking

We believe that there are educational benefits to both homogeneously and heterogeneously grouped learning experiences, and we offer students a balanced program of tracked and untracked classes. Seventh, eighth, and ninth grade classes are tracked for Math and, if there is need, for Ivrit. Beginning in tenth grade, we offer tracking in most subjects, and placement decisions are made based on input from students, their parents, and their teachers. At the end of the school year, each rising tenth, eleventh, and twelfth grader will meet with an administrator or counselor to reflect on the past year's growth and learning, set academic goals for the coming school year, and develop a schedule that best meets her academic needs.

Advanced Placement (AP) Courses

Advanced Placement courses offer students an opportunity for students to pursue college-level studies while still in high school and to potentially receive college credit. YGW offers AP courses this year in English Language and Composition, Physics, Psychology, Statistics, United States Government, and United States History.

The AP exams are scheduled by the College Board, usually at the beginning of May. There is a fee, currently \$92 per AP exam. The College Board provides fee waivers for students whose families qualify on the basis of financial need. For further information, contact the school Mrs. Jacoby, the school's college guidance counselor.

WAU Courses

Another way that upperclassmen can earn college credit is by successfully completing courses whose curricula have been approved by Washington Adventist University. WAU is a Maryland accredited institution that has been partnering with YGW for over 20 years and whose credits are accepted by all Maryland universities and many out of state colleges. Students in these classes dual register and receive a transcript from WAU at the end of the year. A list of courses, application forms, and fees will be available in October.

Elective Courses

Our elective program runs on a trimester system, and we offer elective courses during the fall and spring trimesters. Certain courses have limited enrollment, but students are guaranteed placement in one of their top three choices.

The winter trimester of electives focuses on performance arts, culminating in our annual student production. Under the leadership of Mrs. Sara Malka Winter and the junior class, students work together to create an original musical performance involving drama, dance, band, choir, scenery, and tech. It is an opportunity for student leadership, collaboration, innovation, and artistic development.

Drop/Add Procedure

Students who wish to add and/or drop a course should submit a Drop/Add Form to the relevant administrator: Rabbi Katz for Limudei Kodesh and Mrs. Cortell for General Studies classes.

Students may drop or add a course during the first twenty school days. A course dropped later may be designated as a “withdrawal” on transcripts. Although a two-semester course may be dropped after the first semester, the first semester grade will appear on the transcript.

Grading

YGW courses run on a semester system, with grades reported and credits assessed in January and June. Class work, projects, exams, homework, class participation and attendance all contribute to a student’s grade. In courses where a cumulative exam is given, the score on that exam accounts for up to 20% of the semester grade.

A grade of 65 or higher is considered a passing grade. A student who fails a course will not receive course credit toward graduation for that course and may be required to make it up in the summer, either in summer school or via school-approved summer work.

YGW reports both un-weighted and weighted grades to colleges and seminaries. Un-weighted numeric grades for each course are recorded on the student’s transcript, as is a weighted grade point average (GPA) on a 4.0 scale. In calculating the GPA, Honors and AP grades are weighted higher by a factor of 0.5.

Tests

We appreciate the demands of a dual-curriculum program and want to set you up for success. To ensure that you have the time and energy to prepare effectively for tests and major assessments, you can expect to have no more than one (middle school) or two (high school) tests or test equivalents (e.g. a research project, major essay, or presentation) a day. There are also certain “No Test” days blocked out on the school calendar, either before or after a yom tov or a major school event. Tests and other major assignments will be recorded on the testing calendars, which are hung near the student lockers.

Cumulative Exams

A week of cumulative exams is scheduled in January and June. These exams count for up to 20% of the semester grade. Students who miss an exam can make it up on the scheduled exam makeup day. A student who misses more than one exam, either due to illness or other extenuating circumstances, should make arrangements with Rabbi Katz or Mrs. Cortell.

Integrity and Honesty

While we strive to develop your academic potential, we are always working with you to develop your character. *Chosamo shel Hakadosh Baruch Hu Emes*: honesty and truth will always be more important than attaining a good grade, and it is in this spirit that we create rules and regulations around cheating, to help you develop this middah and support you in making good choices.

We consider any form of cheating or plagiarism to be a serious breach of our school's ethical standards. Cheating includes sharing answers with another student, copying another student's work, bringing notes or other unauthorized materials to an exam, and any other behavior that violates the rules and/or compromises the fairness of an assessment.

Plagiarism entails presenting someone else's work as one's own. This includes:

- a. Copying someone else's homework, essay, or paper.
- b. Copying material from any source (including a book or Internet site) without citation.
- c. Using someone else's words without quotation marks, whether a classmate's or a published author's.
- d. Using someone else's ideas in a paper without giving that source credit.

A student who cheats on an assessment or turns in plagiarized work will earn a zero on the assessment and an incident report will be recorded in the student's file. A second offense will result in a more severe consequence. Repeated incidents may result in dismissal from YGW.

Student Attendance

Your presence in our yeshiva matters. Your regular engagement in class contributes to your academic success and enhances the learning experience of your classmates. The following policies are intended to encourage attendance and punctuality so that learning and achievement may be maximized for you and your peers.

Late Arrival

Coming late to school causes you to miss valuable instruction, and your late entry disrupts the lesson and disturbs the class. Please keep in mind that a percentage of your grade in every class reflects your class participation, and you can only participate if you are present. A pattern of excessive lateness may result in disciplinary action.

If you arrive at school after the first period class has begun, sign in at the office before reporting to class.

Absence

You or your parents should notify the school office at extension 1500 by 9:00 a.m. if you are unavoidably absent or late to school. Please be in touch with Rabbi Katz or Mrs. Cortell in advance of a planned absence so that we can notify your teachers of your plans and ensure that you have the information and support you need to make up missed instruction.

Please make every possible effort to schedule non-emergency medical and dental appointments for non-school days, and to avoid scheduling family vacations when school is in session. Excessive absence affects your learning and academic progress.

Academic Residency Requirement

High school students who miss 10% of the classes in a given subject are required to make up instructional time to earn academic credit. This is done through Melamed Academy, an online dual-curriculum schooling program, at a cost of \$200 to the student's family.

Make-up Work and Make-up Exams

It is your responsibility to find out what work has been missed during absences, including exams, quizzes, homework assignments, class work, and class notes.

Make-up exams are proctored on Mondays during lunch. You are responsible to make up missed exams within one week of returning to school after an absence. After one week, a student may lose the opportunity to make up an exam and receive a grade of zero. In the event of an extended absence involving numerous missed exams, quizzes and assignments, middle school students are encouraged to meet with Mrs. Biberfeld, and high school students with Rabbi Katz or Mrs. Cortell, to create a schedule for making up missed work.

Skipping

If you are present in school and miss a significant portion of Shacharis or class without a valid excuse, it is recorded as a skip. It is important for your own learning and engagement in our program that this not develop into a pattern.

The first two times this happens, the student will receive a note from the office making her aware of the infraction. A student who earns a third skip is required to stay for an after-school detention and pay a \$10 detention supervision fee. If the pattern persists, we will schedule a meeting with the student and her parents to discuss next steps.

Early Dismissal

Students may leave the campus once a parent or guardian has called the school office and left a message explaining the reason for early departure. Students must sign out at the front desk before leaving the premises.

Leaving Campus

Students in grades 7-11 are required to remain on campus during the school day. Permission may be granted in isolated instances from Rabbi Katz or Mrs. Cortell.

Seniors may leave campus during lunchtime provided that they sign out at the front desk and return on time for fifth period. They can walk in groups of two or more to the following places: Goldberg's Bagel Shop, Snider's Supermarket, Seminary Plaza Shopping Center, and Montgomery Hills Park. Students must have permission from Rabbi Katz or Mrs. Cortell to (1) go to any place not listed above, (2) drive during school hours, or (3) leave campus at any time other than lunch. Students who disregard any of these conditions may lose the privilege of leaving campus.

School Closings, Late Openings, and Early Dismissals

At times, emergencies such as severe weather, power failures, or other dangerous conditions disrupt YGW operations, requiring us to cancel school. We formulate an independent policy on school closings, delayed openings, and early dismissals, and will inform you of unanticipated schedule changes via the emergency notification system. For weather-related issues, you may also call the school at 301-962-5111, option 4, or check the school website.

Student Life

The Navi tells us *הגיד לך אדם, מה-טוב; ומה-ה' דורש ממך, כי אם-עשות משפט ואהבת ה' קוד, והצנע לכת, עם-אלהיך*. As a student in the Yeshiva and as a Bas Yisrael, you are an integral representative of K'lal Yisrael, and you embody what it means to walk in the ways of Hashem. The Torah has given us a clear code of conduct that helps us define and refine the way we develop ourselves and interact with others. These guidelines are at the core of the following section and will help us, together, to create an environment that will allow you and all of us to grow in our Avodas Hashem.

Tefillah

Davening creates a framework for our day by focusing our thoughts on our relationship with Hashem. Attendance is required at Shacharis, which begins in the Davening Room at 8:30 every morning. In an effort to create an atmosphere of seriousness and kedusha, we assign seating and ask that you bring only a siddur and materials needed for davening into the room.

We encourage students to daven mincha in the afternoon, and we have an extended afternoon break so that there is enough time to daven and eat a snack or chat with friends. There is a designated classroom for davening mincha on each floor.

We always want to grow and constantly look for ways to enhance the davening experience for our students. Our 12th grade Student Council and LIFT (Learning and Inspiration From Torah) leaders coordinate chazaniot for special occasions and divrei Torah following davening that enrich the davening experience for all.

Middos and Derech Eretz

In keeping with the principle that “*Derech erez kadma l’Torah*,” we seek to create a learning community characterized by warmth, trust and respect. We take pride in the way our students treat and support each other - with sensitivity, inclusiveness, and kindness. Bullying or harassment is rare in our school community and will not be tolerated.

Interactions between students and teachers should reflect a high level of respect and courtesy. We ask that our students stand when a teacher enters the room and address teachers respectfully at all times. Please do not enter the teachers’ lounge except with express permission.

Offensive and aggressive speech and writing is not acceptable in any venue, inside school or off campus, and may result in disciplinary action.

Hallway Conduct

If you need to take a short break during class time, please be respectful of the teachers and students whose classes are in progress and conduct yourself quietly and with decorum in the hallway.

Students who are excused from a course can work in one of the quiet work rooms designated for this purpose. They may not spend the time in the hallways or other school spaces.

Co-curricular Activities

YGW offers a menu of co-curricular activities that extend the classroom chinuch and offer opportunities for students to engage in chesed and community service, forge meaningful friendships, cultivate organizational and leadership skills, and develop their creative talents. These include visits to and from the Ring House residents; cooking sessions and food packaging for Bikur Cholim of Greater Washington; y’mei iyun on different topics throughout the year; a student yarchei kallah, Chanukah and Purim mesibos,

an after-school winter trip, and an end-of-year Shabbaton. We look forward to your participation in these valuable experiences!

Students may participate in co-curricular trips once they have submitted payment and a permission slip. Please contact Rabbi Katz if you have particular needs or questions related to co-curricular costs.

Personal Electronics

Our pocket devices offer us unprecedented convenience and access to people and information, but they can also distract us from those things that are most important - like learning and friendships and introspection. That's why we do not allow our students to use their cellphones and other pocket devices (IPods, MP3 players, etc.) during school hours. We require that student owned phones and pocket devices be stored in a student's locker for the entire school day, from 8:30-4:40 on Mondays through Thursdays and from 8:30-12:45 on Fridays.

If a teacher or administrator finds a student with a phone or pocket device, she will be given two chances to fix the problem and put her device away. If this happens a third time, she will be required to stay for an after-school detention and pay a \$10 detention supervision fee. If the pattern persists, we will schedule a meeting with her and with her parents to discuss next steps.

Students who have permission from Rabbi Katz, Mrs. Cortell, or Mrs. Biberfeld may use laptops or tablets for classroom use.

School Computers

We have two classroom sets of Chromebooks and a fully outfitted computer lab to support student learning, research, and writing. You will be given a User ID so that you can use the school computers for academic purposes. You are responsible for all activity under your User ID, and should not share your ID with other students or leave a computer without having logged off.

School computers may not be used for personal needs, such as sending and receiving emails and accessing music and social networking sites.

We appreciate the educational benefits of the Internet, and the very real challenges that it poses to a Makom Torah and to a life of kedusha. In an effort to protect our students from exposure to inappropriate material, we restrict Internet access through filtering software and hardware. While we do our very best to monitor Internet use, we understand that no filtering method is perfect. The smooth operation of the network relies upon the proper conduct of its users. Accessing other people's files, attempting to manipulate or override the school filter, and downloading software or program files to a school computer are prohibited.

Dress Code and Uniform

The following guidelines for dress have been developed with Rav Aharon Lopiansky, our Rosh HaYeshiva, and reflect the psak halacha and minhagim of our yeshiva. We require that our students dress on school premises, on school-sponsored transportation, and at all school events so that:

skirts cover the knees,
skirts overlap socks,
sleeves cover the elbows, and
necklines meet the collarbone.

In addition to these guidelines, students are required to wear a uniform during the school day. The uniform guidelines are as follows:

Skirts and shirts: All skirts and shirts must be purchased from Fraylich Uniforms.
Refer to the order form for specific colors and styles.

Sweaters and sweatshirts: Students may wear any YGW sweatshirt or a solid-colored cardigan or zip-up sweatshirt in navy, grey, or black. Non-YGW sweaters and sweatshirts may not have any words or images printed on them. Cardigans and zip-up sweatshirts must be worn with a collared uniform shirt underneath.

Legwear: Students may wear tights or socks. Leggings may not be worn to school.

Shoes: Students must wear closed shoes or sneakers to school.

Fitness clothing: Loose-fitting pants may be worn during fitness classes and production practice. Pants may not be worn at other times, even under a skirt.

Additional: Students are expected to come to school with natural hair color and may wear up to one earring in each ear.

We expect our students to respect our dress code. If a student's clothing does not conform to the school dress code, a teacher or administrator will speak with her and ask her to change into one of the clothing items from the uniform gemach. If this happens a third time, she will be required to stay for an after-school detention and pay a \$10 detention supervision fee. If the pattern persists, we will schedule a meeting with the student and with her parents to discuss next steps.

Students who borrow school-owned clothing are expected to launder them and return them promptly.

Our Facility

Zichri na mi at...at hi bas hamelech. You are royalty, a daughter of the *melech malchei hamelachim*, and as such, you deserve to learn and grow in an environment that is clean and dignified. The following policies will help us preserve seder and nikayon in all areas of our school.

Lockers

Each student is assigned a locker at the beginning of the school year. Your locker is your personal space in school and we allow you to decorate it with appropriate pictures according to your style and personality. Please keep your personal belongings inside your locker, not on the floor outside your locker. Please use magnets when hanging photographs, notes, and other such items on your locker since tape and other adhesives will damage the paint.

Students may lock their lockers with a combination lock only if the combination is given to the school office. Key locks may not be used. Students should be aware that, by law, lockers are school property and not the private property of the student. At their discretion, school officials may open and examine the condition and contents of a student's locker.

Food

In order to maintain cleanliness, students may not bring food into classrooms, the library, or the davening room. During breaks, students may eat snacks in the locker hallways. At lunchtime, they are required to eat in designated areas, middle school students in Room 034 and high school students in the cafeteria or outdoors on the school grounds. Students are expected to clean up after themselves before returning to class.

Please purchase a seal-tight container for food storage to keep in your locker, and store large food items (i.e. birthday cakes) in the cafeteria refrigerator.

Food brought in for school events must be *Pareve* or *Cholov Yisroel* so that all students can partake.

Respect for School Property

Students are responsible for maintaining a clean and neat environment throughout the campus. Books or personal belongings left in the hallways or classrooms will be collected by the custodians and stored in Mr. Kurtz's office. Students must pay a \$1 fee to retrieve lost items.

There is a small bulletin board in each student hallway that is designated for student notices - flyers about upcoming school events, community news, happy birthday notes, etc. Please do not hang papers on the walls or other bulletin boards.

Any student who damages, defaces or destroys school property will be subject to disciplinary action and will be responsible for the full cost of repair or replacement.

Students are responsible for treating textbooks and library books with proper care and for returning them on time. They will be charged for the replacement cost of any lost or damaged book.

Limited Access

There are certain areas of the school that have limited access to students. Please read through the following guidelines so that you know where you are and aren't allowed to visit.

Front Office: Office equipment (computers, copiers, paper supplies, etc.) is not available to students. The school phone is available to students for urgent communication with their families.

Front Lobby: Students may enter and exit through the front doors during lunch and at the beginning and end of the school day. The lobby is off-limits to students at all other times of the day.

Library and Computer Labs: Students are welcome to take advantage of our extensive reference library and fully outfitted computer labs when there is adult supervision in the room.

A student who repeatedly brings food into the library or computer labs will be required to stay for an after-school detention and pay a \$10 detention supervision fee. If the pattern persists, she will be required to meet with the principals and with her parents to discuss next steps.

Gym: The gym is available to students during lunchtime, though food and drinks are not allowed. To protect the floors, we expect students to wear rubber-soled shoes whenever exercising or playing a sport in the gym.

Health Room: If you feel sick during the school day, you may ask permission from Mrs. Cortell or Mrs. Biberfeld for permission to lie down in the Health Room. It is your responsibility to inform your teachers that you will be missing class.

After Hours: Students are not allowed on campus after school-hours unless they have permission from Rabbi Katz or Mrs. Cortell and supervision from a YGW staff member.

School Safety

Student Drivers

Driving a car is a serious responsibility. Student drivers must submit a Student Driver Contract each year, registering their vehicles with the school office, and adhere to all school and legal regulations stipulated in that contract. These contracts must be submitted during the first week of school.

Students may park in the main lot, accessible from the Torah School, or on the side of the school, beyond the metal fence.

Campus Security

In light of recent events, we have upgraded the level of security in and around our facility. Our objective is to keep you and all students and staff safe. The following guidelines can help us achieve that, but only if we have everybody's commitment. Please remember the following at all times:

1. You may enter and exit the building through the doors at the front and at the carpool lane (next to Rabbi Katz's office). No other doors should be used, except during a safety drill or an emergency, ן"ן.
2. Do not prop open an exterior door so that you or someone else can enter the building later.
3. Do not open a door to any strangers, even those dressed like mail carriers or repair people who appear harmless. Security cameras are monitored at several locations within the building and only authorized personnel can buzz people in.

Unauthorized Areas

The following areas are off-limits to students: Boiler rooms, electrical closets, storage facilities, and lab prep rooms; the staircases, halls, and rooms in the unfinished sections of the buildings; the Board Room, Room 104. Students must have administrative permission to use the elevator and chairlift.

Personal Safety

School should be a safe and comfortable place for every member of our school. In order to protect you and your peers, we have created a Code of Conduct which outlines different behaviors between adults and students that are never appropriate. These behaviors include physical and emotional abuse, neglect, harassment, bullying, emotional manipulation, and any conduct of a sexual or racist nature. If you are interested in seeing the Code of Conduct, you can email Mr. Ely at dely@yeshiva.edu.

If you or one of your fellow students experiences any of these inappropriate behaviors, please report it immediately to a school administrator, or, if it's more comfortable for you, you can email the school ombudsman at ombudsman@yeshiva.edu.

Drugs and Alcohol

Possession or use of cigarettes, vaping devices, alcoholic beverages, marijuana, and other illegal drugs are strictly forbidden at all times. This is crucial for the maintenance of a safe school environment and the observance of federal law and the Torah's command of "*shemartem es nafshosechem*." If you or somebody you know has a problem with drug or alcohol use, please tell someone who can help them. You may be saving someone's life.

Possession or use of these substances will result in strong disciplinary consequences, including possible expulsion from the school and required substance abuse treatment. To ensure that our school remains drug and alcohol free and to help our students make good choices, the school implements a program of random alcohol and drug testing, that may involve saliva swabs, hair or urine sample, or any other recognized screening mechanism. YGW assumes the cost for all drug and alcohol screenings that have a negative result. By signing the handbook consent form, you are agreeing to participate in the school's random alcohol and drug testing.

* * *

The guidelines outlined in this handbook are in place to help bring out your potential and create an environment that fosters spiritual and intellectual growth. What these rules don't capture is the important role you play in helping us build a makom kedusha and a place of learning. We look forward to creating that environment with you this upcoming year.

תפארת גדליה



Passion for Learning
PREPARATION FOR LIFE

YESHIVA OF GREATER WASHINGTON – TIFERES GEDALIAH

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