

## Maaser Zman Participation Form

Parents Names: \_\_\_\_\_

Best phone: \_\_\_\_\_ Best email: \_\_\_\_\_

*Please check the box for groups you would like to participate in; add "1", "2" etc. for the top choices. Return form with your enrollment forms or email directly to Donna Goldman at [dgoldman@yeshiva.edu](mailto:dgoldman@yeshiva.edu).*

### **School Activities Group**

Help organize and maintain the school library, Girls Production assistants, substitute teaching, decorating bulletin boards, chaperone school trips and Shabbatonim, proctor exams or AP tests, prepare weekly newsletters, teach an after-school club or extra-curricular activity at the Boys or Girls Division, give a special lecture. [40-50 hours per year]

### **Administrative Support Group**

Help with day to day tasks of running YGW. We need office help with reception, data input, filing, letter writing/typing, mailing, etc. The most useful time is during the school day, although some tasks can be done from home. You can volunteer for the Girls Division, Boys Division, YG Division, and/or the Development Department. Each office has different needs; some scheduled regularly and other tasks are as needed. [25-30 hours per year]

### **Parent Teacher Organization (PTO)**

Participate in programs designed to show appreciation for our teachers and staff. This could involve the planning of an event, running errands, helping with set up/clean up. It is a hands-on and direct way to be involved. [15-20 hours per year]

### **Major Events Group**

Help plan and execute our major events. Volunteers are the lifeblood of our large annual events, including the banquet, high school graduations with accompanying graduate family dinners, and special community events. Be one of the vital links in maintaining our annual activities. [2-3 events per year]

### **Professional Services Group**

Do you have a special skill you can use to help YGW? Past members have contributed legal services, nursing skills, entertainment, IT programming, catering, HR consultations, accounting, planned gifts, and financial planning. Your involvement could be a year-long project or several smaller ones as each volunteer's skills are unique.

### **Facilities Support Group**

Do you enjoy working with your hands? Help maintain our facilities in a very real way by painting, organizing, end-of-year and beginning-of-year set up, light gardening, Shaimos removal, etc. [15-20 hours per year]

### **Phone Bank Group**

Several times each year we will set up a phone call center with training and guidance for our dialers. Help raise money and have fun doing it! [2-3 times each year]

### **Maaser Kesafim Group**

Is fundraising your forte? New donors keep us thriving and you can be an important part of our continued stability. Commit to raising at least \$1,000 from 3-5 new sources to make a significant financial impact on YGW.

### **Specific Activities**

I would like to be involved as noted: \_\_\_\_\_

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